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**AIG and MetraComp, Inc.  
Employee Guide to the New York  
Workers' Compensation Preferred Provider Organization (PPO) Arrangement**



AIG, your employer's workers' compensation claim administrator, has contracted with MetraComp, Inc. a New York State Certified Preferred Provider Organization (PPO), to form a Workers' Compensation Preferred Provider arrangement. The State of New York Department of Health certified MetraComp as an authorized workers' compensation PPO on 11/3/97.

MetraComp is committed to helping you receive prompt medical care and assisting you to return to productive employment as soon as possible.

**What is a Workers' Compensation Preferred Provider Arrangement?**

Under a preferred provider arrangement, a preferred provider organization contracts with an insurance carrier, and agrees to provide all medical and health related services necessary under workers' compensation. A PPO is a group of physicians, hospitals and other medical providers under contract to adhere to quality, utilization review and referral standards.

**How does it Work?**

Many of your company's managers have been trained on the PPO guidelines and can help you use the arrangement if you are injured or become ill on the job. Your manager should be your first contact if you have any questions about the PPO. Your manager can provide additional information and a copy of the Preferred Provider Organization (PPO) Employee Handbook which will make the PPO easy to use.

The MetraComp PPO network is comprised of participating providers who know and understand the treatment of work-related injuries. These participating providers are willing to work with all parties involved to return injured employees back to work as soon as medically appropriate. Injured employees receive coordinated medical services with continuity of care, access to second medical opinions, objective dispute resolution and other patient protection.

If you are injured at work, you must use doctors, hospitals and other medical providers who are members of the MetraComp PPO or you may choose to seek treatment at a New York State Occupational Health Clinic. In an emergency, injured workers' are free to use any provider or hospital emergency room.

**How Will You Benefit From this Program?**

You will benefit from the Preferred Provider Organization (PPO) by receiving timely access to high quality care which will speed your recovery--enabling you to return to work as soon as possible after your injury.

Print Employee Name\_\_\_\_\_

Employee Signature\_\_\_\_\_

Date:\_\_\_\_\_

THE METROPOLITAN COMPANIES, INC.

CORPORATE HEADQUARTERS: 110 EAST 42ND STREET 16TH FLOOR NEW YORK, NY 10017 212 983 6060

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